**Online Induction Quiz**

1. Match the point of contact with the type of questions they can answer

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| 1. Ask-a-Librarian Live! | 1. Up-to-date information on library news |
| 1. Library Enquiry Desk | 1. Online support for basic library queries |
| 1. Library Social Media e.g. Twitter | 1. Large-scale printing, scanning and binding |
| 1. Graphic Services | 1. Detailed subject specific queries |
| 1. Subject Librarian | 1. In-person support for basic library queries |

1. What do you need your student ID (NUS) Card for? [circle all that apply]
2. Accessing some buildings and libraries
3. Borrowing library books and other items
4. Sending a file to print via webPrint
5. Using LibrarySearch, the library catalogue
6. Topping up your printing credit
7. Where online can you check when your books are due back, if you have fines to pay and renew your books? [choose one answer]
8. Learning Central
9. ‘My Library Account’ on LibrarySearch
10. SIMs
11. Your School’s web pages
12. How can you renew an item that you’ve borrowed from the Library? [choose one]
13. Via ‘My Library Account’ on LibrarySearch
14. Contact the Ask a Librarian Live! chat service
15. Phone your library
16. In person at your library enquiry or issue desk
17. All of the above
18. None of the above
19. When might you NOT be able to renew an item? [circle all that apply]
20. Someone else has placed a reservation on it
21. You have accrued £10 or more in fines
22. You’ve already renewed the item 25 times
23. You have £5 or more in fines
24. When the library is closed
25. If you have borrowed 12 ‘one day loan’ items on a Monday and you return them on Wednesday of the same week, how much in overdue fines will you be charged? [choose one]
26. Under £10
27. Over £10
28. Nothing—there aren’t any items which can be borrowed only for one day
29. Nothing—students can only borrow two ‘one day loan’ items at a time
30. When searching for a book on your reading list using LibrarySearch, the best method is to… [choose one]
31. Type in the author’s last name plus one or two distinctive words from the title, and then use refine filters on the results page, if necessary
32. Type in the author’s full name, the publisher, the year, and the book’s full title
33. Ignore the refine filters
34. Use only the refine filters
35. To access an eBook or eJournal article… [choose one]
36. You must be using a mobile device such as a smart phone or tablet
37. Start by searching for it via Google
38. Login to LibrarySearch and carry out a search. Find the result marked ‘Online access’ and click on the title or the ‘View Online’ link.
39. You need to be in a University building
40. How can you pay for printing and photocopying? [choose one]
41. Online via your myPrint Account
42. Give money to your School Office
43. Use a myPrint Payment Kiosk
44. Via your LibrarySearch account
45. A, C
46. B, D
47. What are some of the functions of the MFDs (Multi-functional devices)? [circle all that apply]
48. Photocopy
49. Pay your library fines
50. Makes a great cup of coffee
51. Free scan to PDF
52. Print from a University computer via webPrint